

Please photo copy the following documents and return them with the application:

- 1) Photo copy of birth certificate.**
- 2) Photo copy of social security card.**
- 3) Photo copy of local city or county police background check.**
- 4) Photo copy of driver's license.**
- 5) Photo copy of health insurance if you are covered at this time.**
- 6) Use the enclosed form for the local city or county background check.**
Take the form to your local police station and have them run one for you.

If you have any questions about the items or forms, please give me a call. I can help you fill them out by phone.

Return all the items requested and the application together to the following address:

**Evonne Bennett
TCAC
P.O. Box 485
Morristown TN 37815
Office- (423) 586-7636 EXT. 14
Toll Free- (877) 587-8600**

Thanks,

**Evonne Bennett
AmeriCorps Director**

Applicant Name: _____

To Whom It May Concern:

All prospective AmeriCorps applicants are required to obtain a copy of their local city or county background check and submit it with their application packet. TCAC does not reimburse applicants for background checks. The certifying County official will need to collect the fee (if any) for obtaining a printed copy of the background check.

Purpose of record check: Applying for Domestic Peace Corps- TCAC AmeriCorps Community Cares Program.

This is to certify that search of local law enforcement records was conducted by:

(PHA, other non-profit, or City Police Department)

The search covers the past (5) five years and reveals there is:

No record found _____

Record found _____ (Attach copy of record found)

Signature & Date

This is certified to be a true document and verified by:

Certifying County Official or signature of person who completed the records check

* Return with your AmeriCorps application.